4433 S 70th Street,Suite 200
Lincoln NE 68516
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Advisory Committee Meeting Minutes

Date: March 3, 2025
Time: 10:00 AM
Location: Apace – 4433 S 70th Street, Suite 100, Lincoln, NE 68516

Topic: Advisory Board
Time: March 3, 2025 10:00 AM Central Time (US and Canada)
Join Zoom Meeting: https://regionvservices.zoom.us/j/86731824870

Meeting ID: 867 3182 4870

*Meeting will be in person at the Central Office as well as conducted via Zoom. If you are unable to attend, please let us know.

Advisory Committee Members:

Josh Carman	Sue Boring	Cindy Robinson
Terry Dittmer	Hazel Cummins - absent	Ryan Drees
Bert Mishler	Holly Murkle	
Gregory Janak - absent	Monte Murkle	

I. Approve past meeting Minutes (motion)
A motion to approve the past meeting minutes with the noted amendment below was made by Bert Mishler and seconded by Cindy Robinson. The motion was approved with no objection.
   a. Past Advisory Committee Minutes

   The minutes should be edited to provide clarification on the Interlocal Agreement discussion. The second bullet point: "Final changes have been made, and all county attorneys have signed off on the current version" please add "before the addition of paragraph 14" to the end of that sentence.

   b. Past Governing Board Minutes

II. Adopt Meeting Agenda (motion)

A motion to adopt the meeting agenda was made by Terry Dittmer and seconded by Bert Mishler. The motion was approved with no objection.

III. Old Business
   a. Interlocal Agreement (discussion and update)

   With the addition of paragraph 14, there was hesitation to approve the agreement without attorney approval. Matt has been in communication with the three counties that

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voted against approving the new document to make sure every county is comfortable signing off on the final agreement. Further discussion will happen at the next Governing board meeting.

IV. New Business

a. Financial Report (motion)

The report was presented by Matt Kasik. The agency is currently operating at a $1.384 million deficit. It was apparent last month that trends were like this and as such, nothing in the report was surprise to executive staff. Kasik stated that at a glance, this appears to be the bottom and the agency should start recovering from the deficit and hope to break even by the end of the year.

DHHS revenue is comparable to last year. Other revenues are up but compared to plan are down from budgeted projections, especially in regards to NEMT estimated income.

Wages and benefits are running below budgeted costs. Health insurance costs have increased more than projected from previous years. Sarah Kramer has been working with programs that benefit both employee and the agency to help reduce health insurance costs.

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Provider relief payments will be paid out in the next week or two. This payment of $1.660 million should alleviate most of the projected budget shortfall. This will be the last time this type of payment will be provided as these were ARPA funds

Region 5 Systems has moved into the 3600 Union Drive location and will begin paying a monthly lease as well as taking over costs associated with that location starting in March.

A motion to approve the financial report was made by Bert Mishler and seconded by Josh Carman. The motion was approved with no objection.

b. CEO's Report (information)

The CEO report was presented by Matt Kasik. The agency is currently following along with the federal budget and is prepared to advocate as needed. There are several state legislative bills working through the legislature. Each bill was covered in minor detail and outlined in the packet provided.

The agency made an offer to an applicant for the CFO position. The offer was accepted and will be made public after that applicant has notified their current staff. This person is slated to start on April 8th.

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c. Administrative Policy Review and approval (motion)

The Administrative Policy manual update was presented by Todd Scholz. This manual is the document that guides how we provide services. Scholz clarified that this now has a focus on policy and there will be a secondary document outlining procedures. All changes were reviewed by Scholz and briefly explained. Most changes related to removing information that is already included in the employee handbook and documenting new names and acronyms.

A motion to approve the updated manual was made by Josh Carman and seconded by Cindy Robinson. The motion was approved with no objection.

V. Adjournment at 11:11.

Next Meeting: The next Advisory Committee is scheduled for 10:00 AM on the following dates:

April 7
May 5
June 2
August 29**
November 10