4433 S 70th Street,Suite 200
Lincoln NE 68516
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Advisory Committee Minutes

Date: November 12, 2024
Time: 10:00 AM
Location: Apace – 4433 S 70th Street, Suite 100, Lincoln, NE 68516

Join Zoom Meeting
https://regionvservices.zoom.us/j/86484296969

Meeting ID: 864 8429 6969
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*Meeting will be in person at the Central Office as well as conducted via Zoom. If you are unable to attend, please let us know.

Advisory Committee Members:

| | |
|---|---|
| Josh Carman | Terry Dittmer |
| Bert Mishler | Gregory Janak - absent |
| Sue Boring | Hazel Cummins - absent |
| Holly Murkle - absent | Monte Murkle |

Also in attendance: Ryan Drees, Matt Kasik, Michele Scholz, Sarah Kramer, Joe Dondlinger, Todd Scholz, Brady Svendgard, Ella England

I. Approve past meeting Minutes (motion) Motion to approve by Burt Mishler. Seconded by Josh Carman. Approved by all. Motion carried.
   a. Past Advisory Committee Minutes
   b. Past Governing Board Minutes

II. Adopt Meeting Agenda (motion) Motion to approve by Bert Mishler. Seconded by Josh Carman. Approved by all. Motion carried.

III. Old Business
   a. none

IV. New Business
   a. Financial Report (motion) Presented by Joe Dondlinger. We have completed the first quarter of our fiscal year and we are off to a rocky start. We operated at a deficit in Q1 and are missing our plan (budget) by $346K. We knew that our funding would closely match our expenses this year as shown by the budget of only a $13K surplus. There are a few factors that are causing this surplus. NEMT revenue is about $75K under budget. This is a new service line in this fiscal year and thus far, the authorization, billing and provider credentialling process has been a challenge that

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has led to less revenue than expected. Depreciation expenses were over budget by approximately $137K. This trend is expected to continue. The budget used historical data to estimate depreciation and didn't fully account for the investment in fixed assets in the past year. Finally, Worker's Compensation expenses were higher than budgeted by approximately $93K. This trend is not expected to continue and is attributable to a handful of higher cost claims. On a positive note, DHHS services revenue and employee wages are right in line with the budget. We have approximately 50-days of cash on hand, which is an increase of $465K from June. Health insurance is on plan, but higher than last year. Motion to approve financial report was made by Bert Mishler. Seconded by Josh Carman. Approved by all. Motion carries.

b. CEO's Report (information) Presented by Matt Kasik. Joe Dondlinger is leaving the company to transition to a position with the city of Lincoln. The company has created a scorecard to give a visual metric to the work we do. Financial snapshot in not new and will continue to include. The number of individuals supported is broken into several different ways as shown on the document, all based upon DHHS billable hours. Some GER data is also included, specifically Medication Errors. Employee injuries are tracked through calls to MedCor and covers worker comp related issues. We track every call, regardless of the cost incurred. Employment is tracking the number of persons supported that are employed. Rachel Kreifels has replaced Ryan Neal and she is working on gathering new and updated data. Driving scores are relative to a program run through our auto insurance that rates hard braking and other less safe driving moves. These metrics may change with company priorities and goals. The new home is completed in Fairbury with a move in date around November 18th. Symposium and Fall Ball were both huge successes. Core Value Award winners were announced at Symposium as well.
c. Quarterly Quality Review (information) Presented by Todd Scholz. Overall, GER numbers have decreased.
d. Interlocal Agreement (motion) Presented by Matt Kasik. This was approved at the last meeting, however revisions were requested by a few counites. The new revision was presented to the advisory committee. A motion to recommend approval of the revised interlocal agreement by the Governing Board was made by Bert Mishler. Seconded by Sue Boring. Approved by all. Motion carries.
e. Employee Culture Survey (information) presented to this board at the last meeting.
f. Family Survey (information) Presented by Matt Kasik and Todd Scholz. Family Surveys are recommended by regulation. Historically they were done every 2 years. They were done in 2018 and then 2023. The company is now moving towards completing this yearly to track trends. There were fewer participants this year, but responses stayed consistent. They were sent out both digitally and through the mail. Responses were self-reported and a name could be included if a response was requested. Responses were primarily positive. The comments section allowed for staff recognition. The list of people mentioned was very long. Brady and Michele reached out to their teams to address any concerns where a response was requested.

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g. New Days times for Advisory meetings Presented by Matt Kasik. The input of this board is important and we need more time to get the information to the Governing Board in a timely manner, the company is looking to adjust the time and day of this meeting. Concenus is leaning towards Mondays at 10am.

V. Adjournment

Next Meeting: The next Advisory Committee is scheduled for 10:00 AM on the following dates:

Tentatively February 3rd at 10am.